
2016 Pushkin Summer Institute Residential Handbook



June 20 – July 30, 2016
University of Wisconsin-Madison

*The Pushkin Summer Institute is an initiative of the University of Wisconsin-Madison
Department of Slavic Languages and Literature,
with support from the UW-Madison College of Letters and Science, CREECA (The
Center for Russia, East Europe, and Central Asia), and the National Foreign Language
Center's STARTALK Initiative.*

<http://pushkin.wisc.edu/>
<http://slavic.lss.wisc.edu>
<http://www.creeca.wisc.edu>

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Welcome to the University of Wisconsin-Madison 2016 Pushkin Summer Institute

The UW-Madison Pushkin Summer Institute (PSI) is an intensive, six-week residential pre-college program that introduces outstanding high school students to Russian language and culture through the life and works of Russian national poet Alexander Sergeevich Pushkin.

The 2016 program will take place from June 20 – July 30, 2016.

The Pushkin Summer Institute is a high school outreach program of the UW-Madison Department of Slavic Languages and Literature, with support from the UW-Madison College of Letters and Science, CREECA (The Center for Russia, East Europe, and Central Asia), and The National Foreign Language Center's STARTALK Initiative.

Students in the Pushkin Summer Institute take courses in Russian language, literature and culture, participate in a rich program of extra-curricular activities and live in a dormitory with Russian-speaking residential counselors. Participants are required to attend classes daily, participate in weekly seminars, complete homework assignments, and actively participate in extra-curricular activities and field trips. Students pledge to do their best to use Russian in class, during meals, and during group activities. Students are encouraged to use Russian as much as possible at other times.

The Pushkin Summer Institute is directed by one of the foremost scholars in the world on A.S. Pushkin, UW-Madison Vilas Professor of Russian David Bethea, with support in the design and development of the academic, co-curricular and residential program from Russian Flagship Director Professor Karen Evans-Romaine and Associate Director Dr. Dianna Murphy. As the program continues to grow in 2016, much of our staff remains from our successful pilot year (2012), and our added instructors and counselors have extensive summer-camp experience. On-site program direction and coordination for the PSI will be again be provided by Dr. Benjamin Jens, a specialist in 19th-century literature. Russian classes will be taught by UW-Madison graduate students who are native / near-native speakers of Russian and experienced teachers of Russian as a foreign language. Weekly lectures on the life and works of A.S. Pushkin will be led by Professor David Bethea. Residential counselors who live with program participants in the dormitory are advanced students in the UW-Madison Russian Program with extensive experience studying Russian both in the United States and in Russia.

***This Residential Handbook* provides information about the UW-Madison, Pushkin Institute faculty, staff and administration, housing, services, rules and regulations, and disciplinary procedures.**

Contact Information
Pushkin Summer Institute Faculty and Staff

Name	Affiliation	Email Address
David Bethea	Academic Director	dmbethea@wisc.edu
Benjamin Jens	Onsite Director	pushkin@creca.wisc.edu
Anna Nesterchouk	Lead Instructor	nesterchouk@wisc.edu
Anna Borovskaya-Ellis	Teaching Assistant	
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Jambul Akkaziev	Teaching Assistant	
Jose Vergara	Writing Assistant	
Savanna Rutas	Residential Counselor	
Jacob Aehl	Residential Counselor	
Yasmin Schamiloglu	Residential Counselor	
Stephanie Sandoval	Residential Counselor	
Elisia Cintron	Student Assistant	

Other Contact Information

24-hour emergency cell phone number (6/20/16 – 7/30/16 only)	(608) 843-1396
Department of Slavic Languages and Literature	slavic@slavic.wisc.edu

About the Campus

Founded in 1848, the University of Wisconsin-Madison maintains a fundamental commitment to academic excellence and social responsibility. Faculty and staff include many who are distinguished in their fields. The University is a leader in many areas, including foreign languages and international studies, cancer research, organ transplants, biochemistry, agricultural research, astronomy, environmental studies, education, and computer technologies. UW-Madison has ranked among the top ten universities in the United States in every survey of scholarly reputation conducted since the turn of the century.

In every sense, UW-Madison is a public university. Active in the dissemination of knowledge and information, the University is guided by the "Wisconsin Idea," the belief that the boundaries of the campus are the boundaries of the State. A wide array of outreach and public service programs share UW-Madison's resources with the citizens of Wisconsin, the greater Midwest region, the nation, and the world.

UW-Madison is home to over 40,000 students during the academic year. The university also has a large enrollment during the summer session. Instruction, research, educational support services, and student activities are in full operation during the summer term.

About the City

The city of Madison has grown up around four beautiful lakes; the downtown area is located on an isthmus between two of them. Much of the University campus stretches along the shoreline of Lake Mendota, the largest of the four lakes. The city of Madison has a diverse population of roughly 230,000 people. Within the last ten years, Madison has received a number of national rankings as one of the best U.S. cities in which to live.

Pushkin Summer Institute

The Pushkin Summer Institute is a UW-Madison precollege enrichment program for high school students from traditionally underrepresented groups who are interested in expanding their linguistic and cultural horizons, in this instance with an emphasis on Russian studies. Underlying the program is a multi-pronged strategy that combines the latest knowledge about best practices in language acquisition with an integrated subject curriculum focused around Alexander Pushkin, Russia's national poet ("Russia's Shakespeare"), whose African heritage was instrumental in his sense of identity and in crucial aspects of his life and works. The example of Pushkin has never been used this way with an American student audience. We believe his life story, amazing ancestry and supreme ability to turn the adverse circumstances dealt to him by life into creative behavior and a legacy that has touched millions, can be harnessed in a way to inspire young people who may have their own difficult circumstances to overcome.

Upon successful completion of the Pushkin Summer Institute, students will receive a grade, which may be applied to a half (1/2) unit of high school credit toward graduation. This decision is made by students' home school districts. Experience suggests that Pushkin Institute participants will excel in their remaining high school courses, improve their grade point averages, and move up in class rankings. In addition to exposing participants to an intensive introduction to Russian language and culture, the program also helps students to better understand what will be expected of them, both academically and socially, in college.

Enrichment activities are provided to expose Pushkin Summer Institute participants to a variety of opportunities in the humanities, and at the postsecondary level more broadly. Some of the activities include: weekly lectures on Pushkin's life, work, and times by Pushkin scholar Professor David Bethea, presentations from the UW-Madison Office of Admissions and Recruitment and the Office of Student Financial Aid, workshops on selecting and preparing for a major in college, securing internships and academically related positions as an undergraduate, and other hands-on workshops and activities. Co-curricular activities will occur during the evenings and weekends as part of the residence hall programming. Evening programming will consist of recreational and other leisure activities as well as supplementary activities to the students' academic interests (e.g. Russian tea with *bliny*, Charades/*krokodil*, Russian dinner party, Russian films, Russian music night, trivia on Russian language and culture). Weekend activities may include trips to recreational parks and cultural activities (i.e., barbecue/*shashlyk* in the park, Wisconsin Dells water parks, concerts on the Capitol Square).

At the end of the program, all students will participate in a closing performance that features their talents in Russian. Families, faculty, and program staff are invited to attend.

Pushkin Summer Institute

Daily Student Schedule

What follows is a typical daily schedule for Mondays – Fridays during the program; the weekend agenda will vary depending on scheduled extracurricular events. Students will be given a more detailed schedule at the start of the program and an updated weekly schedule every Monday throughout the program.

7:20 – 8:15 am	Breakfast
8:50 – 10:50 am	Classes (1)
11:00 – 12:00 pm	Lunch
12:15 – 2:15 pm	Classes (2)
2:30 – 3:30 pm	Cultural Workshops <i>OR</i> Pushkin-Related Lectures
5:25 – 6:30 pm	Dinner
7:00 – 8:30 pm	Study Hall & Tutorials
8:30 – 10:00 pm	Free Time
10:00pm	Return to Residence Halls
10:00 – 11:30 pm	Free Time (in Residence Halls)
11:30 pm	Lights Out**

** The evening schedule listed is for Sunday through Thursday nights. The curfew for Friday and Saturday nights is 10:30 pm; all students must be in the residence hall by that time, with lights out by 12:00 am.

Packing List

*Students should **NOT** bring: a television, a bicycle, expensive jewelry, a Swiss army knife / knives of any type, fireworks / explosives, or firearms.* Students do not need to bring a computer, as a computer lab is available in the residence halls. The Pushkin Summer Institute is not responsible for any lost or stolen laptops or tablets brought to the program by participants.

*Students **SHOULD** bring:*

- **Be sure to bring your state-issued PHOTO ID** (or some other form of photo ID, such as a passport or your school photo ID card)

- **Bath items**

- Soap and shampoo Deodorant Other toiletries as needed
 A shower caddy Bath towel / Wash cloth Shower shoes / flip flops
 A bathrobe (*showers and restrooms are located at the end of each floor*)

- **Clothing & Linens**

- A comfortable pair of closed-toe shoes Appropriate clothing for the weather
 A bathing suit and beach towel A warm sweater and/or light jacket
 1-2 business casual outfits (*for the closing ceremony and group photo*)
 Bed linens / pillow (*optional; sheets, a pillow, and a blanket will be provided by the residence hall*)

- **Laundry Supplies**

- Detergent Wash basket / Laundry bag Hangers
(Washing costs \$2.00 per load. Dryers are free. Laundry detergent can be purchased at the residence hall desk for \$0.65 per box; each box will wash 2 loads of clothes)

- **Highly-Recommended Items**

- Sunscreen Insect Repellent Alarm Clock
 Umbrella Rain Coat Camera
 Water bottle (*reusable*) Small padlock (*to secure valuables*) Backpack
 Flash drive Prepaid calling card (*your room is not equipped with a phone*)

- **Spending Money** (*we recommend \$30-50 to purchases souvenirs, snacks or additional toiletries*)
- **Some snacks for personal use** (*each room has a dorm-size refrigerator*)

WARNING!! Cell phones, iPods, etc. are permitted but may be used during free time only. Any student observed using these devices during academic and program time will have the device taken away, for a time to be determined by the program director.

Residence Hall Living & Participant Supervision

All Pushkin Summer Institute students and counselors are assigned to **Leopold Hall** (<http://tinyurl.com/LeopoldHall>), a University residence hall in the lakeshore area. Residence hall counselors live with the students to provide supervision and oversee activities. You will share a room with another student in the program. Once assignments have been made, you will not be able to switch rooms, except under extenuating circumstances. Kronshage Hall will be shared with students from other summer programs, and we will coordinate some extracurricular activities with the Engineering Summer Program and the Summer Science Institute.

Participant mailboxes are located at Holt Desk ((608) 262-2226). Students can pick up and send mail from the Holt Desk. The desk is open daily from 6:00 AM – 9:00 PM. Mail will be sorted and distributed Monday–Saturday by the desk staff. Large packages will be held at the desk area; participants will be notified how and when to retrieve these items. Participants can also put money on their laundry cards, buy laundry detergent, and check out vacuums, sporting equipment, etc. at the desk.

Family and friends may write you at the following address:

Name of student
Pushkin Summer Institute
Room #__ Leopold Hall, UW-Madison
1650 Kronshage Dr
Madison, WI 53706

Room furnishings include a bed, bed linens, pillow, blanket, dresser, bookcase, desk, desk chair, and a study light for each person. A small refrigerator is also provided, and rooms are air-conditioned. Your sheets can be exchanged weekly at the Holt Desk. Shared bathroom facilities with private shower stalls are located on each floor.

Dens are located in each house; these areas are for shared use by the residents in your house. Each den has a TV and VCR/DVD player. Please do not remove any furniture from these rooms. If you rearrange the furniture, please put it back the way you found it when you are finished.

Laundry is available on the lower level of Leopold Hall. Washers and dryers are card activated. Your meal card will allow you laundry access. You will need to go to the Holt Desk to load money on the card to do laundry. Washers are \$2.00 per load and dryers are free. You can load a minimum of \$2.00 on your card at a time. Please plan ahead: refunds are not available for any money left on your card at the end of your stay. When using the washers and dryers, it is best to load your machine and then swipe your card. There is a 5-minute time limit between swiping the card and starting the machine. Laundry soap is \$.65/box at the Holt Desk.

Meals will take place mainly in the Four Lakes Market (Dejope Hall) dining area. Participants will receive a meal card when they arrive that provides three meals per day throughout the summer program. You must swipe your meal card at each meal; if you forget to bring your meal card, you'll need to either retrieve your card or purchase a new card from the Dejope Desk for \$3.00 in order to eat in the dining room.

Grab-and-go items are available at lunch. Meal times are: breakfast 7:20-8:15 am, lunch 11:00 am-11:50 am, and dinner 5:25–6:30 pm. Please stay within your scheduled time. The meal plan is all-you-can-eat; students are welcome to return to the serving line for additional entrées, sides and beverages. Students should be prepared to show a receipt and keep it until they are finished dining. To avoid unnecessary waste, we ask that students take only the amount of food needed for one meal.

Dorm rooms are not equipped with telephones. This UW-Madison policy was implemented due to the lack of use among University students. Students are allowed to bring personal cell phones with them, but may use them **ONLY** during free time or with the consent of program staff. Landline phones are available in each of the student dens within the dorm. Long distance calls can be made by pre-paid calling cards or with a credit card. In the case of emergency, long distance calls may be placed from the telephone of the on-site director or on-duty residential counselor.

The **Technology Learning Center Computer Lab** is located in Dejope Hall and is accessible for all program participants. This space is used for individual and group activities, or for just surfing the Internet. Free black-and-white copying is available. For color copies, debit printing cards are available for purchase in the computer lab. The computers may not be used for accessing or viewing illegal, pornographic, or offensive sites at any time. Any student observed using the computers inappropriately will be asked to leave the lab immediately; the incident will be reported to the program director. The computer lab will be open at select times seven days a week.

Residence Hall Security

Outside residence hall doors remain locked at all times. Entry is obtained only through the use of electronic keys distributed to students at the beginning of the program. Doors to students' rooms must be kept closed and locked when unoccupied. Each student is expected to be responsible for his/her own keys. University keys may not be duplicated or altered. You should be able to show room keys upon request. Please keep the room key and electronic key attached to each other. **Lost room keys are replaced at a cost of \$35.00 to the student.**

A limited amount of **spending money** is appropriate for miscellaneous personal purchases or food expenses beyond those covered by the meal ticket. Large sums of money should be kept at home.

Security

It is important to keep the door to your room locked when unoccupied. For the safety of yourself and others in your community, please keep the following in mind while living in Leopold Hall this summer.

1. Do NOT allow non-program individuals into the building at any time.
2. Tell a residential counselor if you see an individual that you do not recognize or a person who appears suspicious. Note that all University Housing custodial and maintenance staff wear identification tags imprinted with their photo and name.
3. Never give your key to anyone. It is against program policy to share your key with anyone.
4. If you notice a door or window that is not properly closed, contact a residential counselor immediately.
5. Do NOT prop, tie, or tape doors open. Preventing doors and locks from working properly places everyone at risk.

Exterior doors to the residence hall will be locked daily from 10:30 PM – 6:30 AM. Participants who leave the building after 10:30 PM **CANNOT** regain entry with their room key during this time. You will be **LOCKED OUT!**

Students should NOT bring valuables to campus (e.g. stereo, television, bicycle, or computer). Participants are encouraged to bring a small padlock to secure other valuables (jewelry, cash). Each dresser is equipped with a lockable drawer; again please bring a padlock if you would like to make use of this feature.

The Pushkin Summer Institute and the University of Wisconsin-Madison assume no responsibility for any personal belongings that are lost or stolen.

Rooms should be secured and locked throughout your stay and checked thoroughly before departure.

The Pushkin Summer Institute is not responsible for lost or stolen items.

Travel Boundaries

Students should not travel outside of the designated boundaries without prior approval from the on-site director or a residential counselor. All students must travel in groups of three, and must sign out in groups of three when leaving the building and sign-in together when returning. Students may not sign out for each other.

Travel boundaries 7:00 PM – curfew

North to Lakeshore path (do NOT enter the water of Lake Mendota)

South to West Johnson Street

West to Walnut Street

East to South Park Street

Students may travel in groups of three or more to State Street, the Memorial Union, and Union South, Monday – Friday between 4:00-7:00 PM. Students observed in these and other prohibited areas after 7:00 PM without prior approval will have the incident documented and lose their travel privileges.

Weekend Travel Boundaries

Students may sign-out and travel off campus with permission from their residential hall counselor. Curfew is enforced daily.

Residence Hall Curfew

Monday-Thursday

10:00 PM must be in the residence hall

11:00 PM must be in your room

Lights out @ 11:30 PM

Weekend Curfew

Friday & Saturday

10:30 PM must be in residence hall

Lights out @ 12:00 AM

Finances

Personal checks or money orders can be cashed at the University of Wisconsin Credit Union, 662 State Street, from 8 am to 5 pm on Monday, Tuesday, and Thursday, from 9:30 am - 5 pm on Wednesday, and from 8 am - 5:30 pm on Friday. A (non-member) fee of \$2 is charged for each transaction. There is a \$200 check limit on first and second party checks.

The summer session UW-Madison Photo ID Card (provided to students upon arrival) and one other form of picture ID (driver's license, state identification card, validated passport, and high school identification card) are required to cash checks.

Health and Medical Assistance

Health Insurance

The University of Wisconsin-Madison requires participants in summer youth programs to have health insurance. Students cannot participate in any UW-Madison residential summer program without health insurance (for hospitalization and/or emergency room coverage).

Health Care & University Health Service (UHS)

University Health Service (UHS), located at 333 East Campus Mall, provides a wide range of outpatient services at no cost or a reduced cost to Pushkin Summer Institute participants. A pharmacy offering affordable prescription services is located on the first floor of University Health Service.

UHS is a separate facility from the University of Wisconsin Hospital and Clinics. In the event you require medical services, report first to UHS and not to University of Wisconsin Hospital and Clinics. Please note: UHS does NOT provide hospital inpatient or emergency room care. Services not offered by UHS are provided by UW Hospital and Clinics on a referral basis only.

Protocol for Students Feeling Ill

A student feeling ill MUST contact his or her residential counselor immediately. Students may NOT stay home from classes without notifying staff first. A medical appointment can be made at UHS for any student reporting ill. Your residential counselor will be responsible for contacting your teachers and program director with your approved absence. To make an appointment to see a University Health Services physician, call **265-5600**. Appointments are available Monday through Friday, 8:30 am to 5:00 pm (UHS opens at 9:00 am on Wednesdays).

If the medical problem is urgent and an appointment is not immediately available, call the Urgent Care Clinic in the University Health Service, **265-5600**. Urgent Care is available Monday through Friday, and is for sudden illnesses and/or injury only. If in doubt about the need for urgent care, call the clinic. Appointments are required for all visits.

General Rules & Regulations

Academic and Personal Conduct

Pushkin Summer Institute participants are expected to adhere to high academic and personal conduct standards. Students must abide by the Youth Program Guidelines, University of Wisconsin-Madison Housing Rules and Regulations, and Pushkin Summer Institute Guidelines.

Pushkin Summer Institute staff members are confident that all program participants will cooperate and adhere to the rules and regulations. The rules and regulations are established for the safety and well-being of all participants in the program, as well as to provide all students with the best summer experience possible.

All students are required to:

1. Take part in all scheduled classes, meetings, and planned activities that are part of the program.
2. Be on time and prepared for all program activities.
3. Sign-out and sign-in with the program resident counselors in Leopold Hall.
4. Students may visit the Unions and State Street between the hours of 4:00 - 7:00 pm
5. Obtain the permission of a residence hall counselor in advance for any travel during free time outside Pushkin Summer Institute program boundaries (see page 11).
6. Notify residence hall counselors of visitors, such as family, friends, and students from other summer programs. Students may receive visitors during free time in the lounge of the residence hall.
7. Travel in groups of three or more.
8. Assume responsibility for all books, supplies, and other Pushkin Summer Institute property under their care, including the return of such materials in good condition.
9. Abide by established planned program hours.
10. Observe the in-residence hall and lights-out curfew (see page 11).
11. Conduct themselves in a courteous and respectful manner at all times.

Additional Guidelines

- ◆ Residence hall wings are divided by gender. Young men and women are to socialize in the designated public lounge or in study areas only. Any student found in the room or on the wing of a student of the opposite sex will be disciplined, with possible dismissal from the program.
- ◆ Maintain respectful and appropriate contact amongst each other at all times.
- ◆ All residence hall doors must remain locked after lights-out and rooms must be locked when not occupied.
- ◆ For the health, safety, and comfort of all program participants, and to conform to University regulations, smoking is not allowed in any residence hall room (individual, study, laundry, or lounge), classroom, and research site, or during any group event. Smoking is permitted only for legal-aged students during free time in University-designated smoking areas. The legal smoking age in the State of Wisconsin is 18.
- ◆ Students may not bring cars to campus. Transportation is only permitted via program vehicles or campus buses.
- ◆ You are required to stay on campus during the entire summer program (with the exception of program excursions). Any off-campus travel must be pre-approved by the On-Site Director (Benjamin Jens).
- ◆ No overnight or out of town guests are permitted during the summer program, except parents/guardians. Guests are not allowed to stay in the dormitories and should arrange their own lodging.
- ◆ Do not share your room key with anyone.
- ◆ No swimming in the lake(s) or boating unless during supervised program activity.

Conduct and Discipline

Misconduct is defined as any violation of the rules and regulations contained in the pre-college handbook, the summer conference policies and UWS 17.06, chapter 17 of the Wisconsin Administrative Code.

Disciplinary Process

1. All incidents will be documented by a residential counselor or instructor and reported to the program director in writing via our Information Sharing Form. Written documentation (incident report) will be filed in the residential counselor's office, and reviewed within 24 hours by the program director to determine what type of follow-up of disciplinary action should occur. Parents/guardians may be notified.
2. In the event of a second incident, a conference will be scheduled to discuss the student's commitment to the program, and disciplinary actions will follow including contacting the participant's parent/guardian.
3. A third violation may result in dismissal from the program.
4. Serious violations including: verbal/physical abuse of a peer or staff, theft, tampering with fire alarms/extinguishers, throwing items from windows, sexual misconduct, possession or use of alcohol, illegal drugs, or weapons of any kind WILL result in immediate dismissal from the program.
5. Students may appeal disciplinary actions within three days in writing. Written petitions should be addressed to the Program Director.

Possible consequences for misconduct

Contact parents/guardians
Loss of phone privileges
Early curfew
Loss of participation in social activities
Writing a paper (topic applicable to behavior/violation in question)
Dismissal from the program

Participation and Activities

Participation Required

Students are expected to actively participate in all academic enrichment and research activities, other planned activities, and meetings. Students are required to be on time for all program activities. Lack of participation will result in consultation with the program coordinator to assess the student's degree of commitment to the Pushkin Summer Institute. Furthermore, students must adhere to the residence hall rules and regulations as well as University guidelines. Failure to comply with those rules may result in immediate dismissal from the program. If after consultation the student's level of participation does not increase, the student may face dismissal from the program.

Recreation

Each student will have the opportunity to choose to participate in a variety of social/recreational activities that are planned and implemented by summer program counselors. These activities will be offered on a daily basis during student free time and weekends, and are a prime opportunity to meet students from other programs living in the residence hall.

Students will find a program activity board on the main level of the residence hall. The board will be updated daily with activities, time, and location. Daily activities could take place in the residence hall or be chaperoned off-campus outings.

Below is a list of some of the possible activities in store you!

Russian Folk Music	Summer Camp Ice Cream Social
Karaoke	Summer Camp Talent Show
July 4 th Fireworks	July 4 th Bonfire on Picnic Point / Lake Mendota
Water Games	Madison Farmer's Market
Outdoor Games	Mt. Olympus Water Park
Russian Cooking Demos	Blue Mounds State Park
Movie Nights	Devil's Lake State Park

Entry fees for all PSI activities are included at no cost for the student.

Spiritual & Ministry Services

Students who would like to attend spiritual or ministry services should refer to their counselor or program director for assistance. We would happy to assist you in finding services in the area.

Questions and Concerns

If you experience problems in the classroom, dormitory or other program site, ask your instructors or residence hall counselors for help. If you have problems that you do not wish to discuss with your instructors or counselor, you should discuss the problem with Benjamin Jens, the on-site director. He will follow up with the appropriate people (including the student) to determine the necessary steps needed to resolve the problem(s).

Remember that this is a learning experience for you. Therefore, ask questions if you are not clear about what will be expected of you or if you are not clear about the courses or projects in which you are involved. This is a time to expand your horizons and experience new people and ideas!

HAVE A GREAT SUMMER EXPERIENCE!!